



RHODE ISLAND DEPARTMENT OF PUBLIC SAFETY
Municipal Police Training Academy

Community College of Rhode Island — Flanagan Campus
 1762 Louisquisset Pike, Lincoln, RI 02865-4585
 Telephone: (401) 722-5808 — Fax: (401) 722-3151



Colonel Steven G. O'Donnell
 Commissioner, Department of Public Safety
 Superintendent, Rhode Island State Police

Lieutenant Scott N. Raynes
 Executive Director
 Municipal Police Training Academy

POLICE ACADEMY CHECKLIST
(Recruit Candidate)

Recruit Name: _____ **DOB:** _____

Department: _____

- I. **Conditional Offer of Employment**
- II. **Application Form (Notarized)**
 - Photograph (Attached to Application)
- III. **Medical Examination Report (within six (6) months)**
- IV. **Medical History Statement**
- V. **Background Investigation (also includes the following)**
 - National De-Certification Index (NDI)
 - Mental Health Report Form
 - Mental Health Authorization for Release of Information
 - General Authorization for Release of Information
- VI. **Background Investigation Verification Form**
- VII. **H.S. Diploma/GED/or College diploma or transcript**
- VIII. **Copy of Driver's License**
- IX. **FBI Fingerprint Card**
- X. **Fitness Pre-Screening Form (within 12 months)**
- XI. **Psychological Exam Report**

Department Liaison Officer: _____ Cell: _____

E-Mail _____

Completed by: _____ Rank: _____ Date: _____