



RHODE ISLAND DEPARTMENT OF PUBLIC SAFETY
Municipal Police Training Academy

Community College of Rhode Island — Flanagan Campus
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Colonel Steven G. O'Donnell
 Commissioner, Department of Public Safety
 Superintendent, Rhode Island State Police

Sergeant Scott N. Raynes
 Executive Director
 RI Municipal Police Training Academy

GENERAL ORDER				
NUMBER	POLICY NAME		CALEA STANDARD	PAGES
9.203	FIRE DRILLS			2
SUBJECT AREA		REFERENCE	DISTRIBUTION	
			ALL	
DATES				
EFFECTIVE	ISSUED	REEVALUATION	PREVIOUSLY ISSUED	
12/2/2013	12/2/2013	AS NEEDED	July 15, 2013	

FIRE DRILLS

I. PURPOSE

The purpose of this policy is to maintain the safety of the recruit officers and all training instructors during fire drills and potential fires.

II. POLICY

All recruit officers, Academy staff and adjunct instructors will leave the building when the fire alarm sounds in order to maintain their safety.

III. PROCEDURE

- A. When the fire alarm sounds, recruits will leave the training location as quickly as possible and fall in for roll call at the Academy staff designated assembly area.
- B. The team sergeant, or in their absence, a squad corporal will undertake a team roll call to identify any missing recruit officer or adjunct instructional staff.
- C. No recruit officers are to re-enter the building until authorized to do so by the training staff, fire personnel or CCRI Campus Police.
- D. Fire drills may be conducted at any time.
- E. This policy shall also apply to off-site training locations.
- F. Recruits will become familiar with the location and use of fire equipment, alarm boxes and building/room posted fire escape routes or plans.

- G. Recruits will exercise caution and guard against creating fire hazards at all times.
- H. At no time will a recruit indiscriminately discard a lighted match, or drop it in any waste container or trash chute located in any Academy training location.
- I. In case of a fire, a recruit officer will sound the alarm and attempt to extinguish a small fire.
- J. An Academy Incident Report shall be made out on all fires or any fire incident that is of suspicious nature.



By Order Of:

Karen D. Pinch
Lieutenant Colonel
Commanding Officer
Rhode Island Department of Public Safety